



**GLOBAL MARKETING TEAM**

(500)

**REGIONAL 2024**

**PRELIMINARY**

**Description**

Develop a marketing plan, following the guidelines outlined in the [[[*Style & Reference Manual*](https://members.bpa.org/download-center)](http://www.bpa.org/sdownload/2017-18_SPS_Style_Reference_Manual.pdf)](https://members.bpa.org/download-center), that details pricing strategies and promotional plans for a business.

The completed plan should include, but is *not* limited to, the following:

|  |  |  |
| --- | --- | --- |
| * Title Page and Table of Contents * Synopsis * Company goals * Description of customers and their needs * Description of pricing strategy * Competition | * Marketing mix * Economic, social, legal, and technological trends * Human resource requirements * Marketing timeline * Methods of measuring success | * Works Cited   **Submitted separately during presentation ONLY:**   * Supporting documentation (research, charts, brochures, etc.) |

**Topic**

Background - D’vine by Design is a local “fictitious” event planning company that specializes in organizing and managing corporate events, conferences, trade shows, weddings, and social gatherings. The company was founded in 2015 by Sarah Vine, an experienced event planner with a passion for creating unique and memorable experiences. Initially, the company started as a small venture, but through consistent dedication and hard work, it quickly gained recognition for its outstanding event management services. With a dedicated team of event professionals, a strong client base, and a positive reputation, D’vine by Design is considering expanding its operations to tap into new markets and increase its profitability.

Task – D’vine by Design has hired your marketing team to identify expansion opportunities into a domestic U.S. city of your choice within one to three years, with a vision for future international expansion in five to seven years. Be prepared to defend your recommendations from a marketing standpoint.

Use the Marketing Plan format in the [[[Style & Reference Manual](https://members.bpa.org/download-center)](http://www.bpa.org/sdownload/2017-18_SPS_Style_Reference_Manual.pdf)](https://members.bpa.org/download-center) and the rubric as your guide.

Teams who do not submit an entry that follows this topic and/or violate state and federal copyright and fair use guidelines will be disqualified.

Any marketing plan submitted beyond the maximum number of pages will be disqualified.

**Specifications**

* The team will develop a marketing plan and demonstrate oral communication skills.
* The marketing plan must not exceed ten (10) pages single-sided (excluding the Title Page, Table of Contents, and Works Cited). The marketing plan must follow the Marketing Plan format in the Style & Reference Manual.
* One (1) copy of the completed plan and Works Cited must be presented at the time of the presentation at NLC at both the Preliminary and Final Competition.
* All materials (props, displays, samples, gifts, etc.), other than the required submission, may not be left with judges.
* The length of the presentation will be no more than ten (10) minutes, followed by no more than five (5) minutes of judges’ questions.
* It is the policy of Business Professionals of America to comply with state and federal copyright law. Federal law pertaining to copyright, as contained within the United States Code, is available at <https://www.copyright.gov/title17/title17.pdf>.
* National Business Professionals of America grants permission for the use of the copyrighted logo and tagline.

**judging procedure**

* As a team of judges, formulate two to three questions to ask at the conclusion of the presentation. Be sure to ask the same questions of each contestant.
* Contestants will present before a panel of judges and timekeeper.
* The length of set-up will be no more than three (3) minutes.
* Set-up will be stopped at three (3) minutes to begin the presentation.
* The length of the presentation will be no more than ten (10) minutes, followed by judges’ questions not to exceed five (5) minutes.
* The presentation will be stopped at ten (10) minutes.
* Excuse contestants upon completion of judges’ questions.
* **There can be no ties in the top ten (10) contestants.** It is the responsibility of the judges to break any ties.
* The administrator will fill out a ranking sheet prior to dismissing the judges.
* If more than one (1) section is necessary, finalists will be determined by selecting an equal number from each section.
* Give the administrator all Scoring Rubrics, Judges’ Comments Sheets, and contest materials.
* No audience is allowed in the contest room.

**Please double-check and verify all scores!**

**Global Marketing Team Sample Questions:**

* Which section of the marketing plan was the easiest for your team to complete? Why?
* What are some common challenges event planners face in their day-to-day operations?
* Describe some important skills event planners should have before opening this type of business.

**Marketing Plan *(bold)***

**Marketing Plan**

Top Margin: 1"

Side Margins: 1"

Spacing of Body Text: SS

**Part I—Synopsis *(bold)***

**(DS)**

This section contains an Executive Summary. An Executive Summary defines and illustrates the content of the Marketing Plan. It should be no more than one page in length so as to allow the reader to determine his/her interest in reading the balance of the plan.

**Part II—Company Goals *(bold)***

**(DS)**

Included in this part of the Marketing Plan are the objective and/or goals established for the organization. There are items that will generally result in and/or produce outcomes for the company to achieve.

**Part III—Description of Customers and Their Needs *(bold)***

**(DS)**

This section should define the target market for your product/service. In order to sell products/services, marketing experts must understand the needs of consumers. Having a clear understanding of customer motivations will provide a clear direction for the overall marketing plan. Your market research should include the gathering of demographic information.

In the global market other considerations include communication, traditions and customs, and buying habits. What does your research reveal about your target market?

**Part IV—Description of Pricing Strategy *(bold)***

**(DS)**

Pricing involves many factors. The marketing plan must include your rationale for price setting. Included in this section will be all the elements affecting the production process. Differentiate between fixed and variable costs as well as the break-even point. Profit margin should be established in this section.

**Part V—Competition *(bold)***

**(DS)**

In this section you provide a clear picture of the overall market. How many other firms/businesses offer the same product/service? What is your plan to win over the customer base when they have a clear choice between your offerings and the other firms/businesses? Is there a place for your business?

**Part VI—Marketing Mix (*bold)***

**(DS)**

A good marketing plan answers questions regarding the promotion of the product/service. Will it appeal to buyers? How much should it cost? How does the seller get information distributed to potential buyers? Where should the product/service be sold? How does this product/service appeal to consumers in other countries? This section should include the factors of price, promotion, and location.

**Part VII—Economic, Social, Legal, and Technological Trends *(bold)***

**(DS)**

Key factors in these areas have a dramatic effect on the success or failure of a business. This section should include your research findings as they relate to the product/service you are marketing. Make sure your findings relate specifically to your marketing plan.

**Part VIII—Human Resource Requirements *(bold)***

**(DS)**

What is the organizational structure of your business? This section should include an organization chart that defines management, supervision, and all levels of employment within your organization as well as job descriptions, required education and skills, and work experience requirements.

**Part IX—Marketing Timeline *(bold)***

**(DS)**

No marketing plan can be implemented without a timeline for yourself and your employees. Include timeframes for implementation of the specific strategies included in your Marketing Plan. Detail employee responsibilities for the items in the timeframe. Timeframes can be as short as one week or as long as one year.

**Part X—Methods of Measuring Success *(bold)***

**(DS)**

How will you determine the success of your marketing plan and your business?

**MARKETING PLAN**

**Second and Subsequent Pages**

Top Margin: 1"

Side Margins: 1”

***Header*:** Name of Company

***(Key the word Page followed by the page number)*** Page 2